THE EVALUATION SHEET

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1.1 ADECUACIÓN

1.1 TASK
1.2 FORMAT
1.3 REGISTER

- Using the **RIGHT** register (formal/informal) and the **RIGHT** format (letter, e-mail..+number of words), the students write/talk about what they are supposed to write/talk about (nothing more and nothing less)

1.2 ADECUACIÓN

BIEN
- Task, Format, Register are <u>good</u> .

SUF
- Task, Format, Register are <u>OK</u>.

INSUF
- Task (irrelevant or write few lines)
- Format (choice and/or using it wrong)
- Register (choice, essentially formal/informal)

2.1 COHERENCIA Y COHESIÓN

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- **2.1 ORGANIZATION**

  - **Writing:** Paragraphs + connectors + punctuation
  - **Speaking**: Connectors + logical flow + fluent interaction

- **2.2 FUNCTIONS/COMMUNICATIVE STRATEGIES**
  - To narrate, describe, illustrate, review, clarify, ask or offer information, opinion, advice…

- **2.3 PHRASAL/SENTENCE COHESION**

2.2 COHERENCIA Y COHESIÓN

ESTRATEGIAS COMUNICATIVAS – FLUIDEZ

BIEN
- Organization, Functions, Sentence Cohesion are <u>good</u>.

SUF
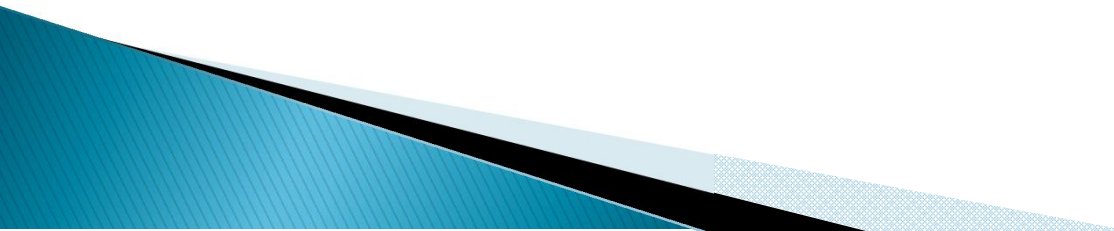- Organization, Functions, Sentence Cohesion are <u>OK</u>.

INSUF
- Organization, Functions, Sentence Cohesion are CLEARLY <u>deficient</u> or <u>inadequate</u>.

3 RIQUEZA Y CORRECCIÓN GRAMATICAL

- **3.1 Variety**
- **3.2 Level**
- **3.3 Use (sounds natural)**
- **3.4 Correct use**
- **3.5 Spelling**
- **Level-based variety of grammatical structures used naturally and correctly**

4 RIQUEZA Y CORRECCIÓN LÉXICA

- **4.1 Variety**
- **4.2 Level**
- **4.3 Use (sounds natural)**
- **4.4 Correct use**
- **4.5 Spelling**
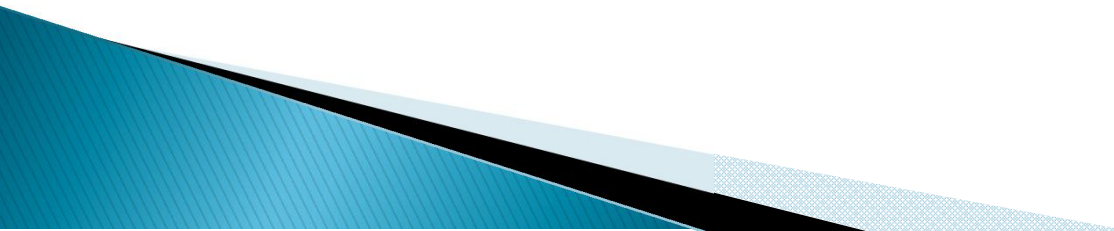- **Level-based variety of lexical items used naturally and correctly**

5 PRONUNCIACIÓN Y ENTONACIÓN (ORAL)

- **5.1 Pronunciation**
- **5.2 Stress**
- **5.3 Intonation**

Intelligibility

THE EVALUATION SHEET

- Excelente: To pass with flying colours
- Bien: To pass
- Suficiente: To pass by the skin of one´s teeth
- Insuficiente: Sorry! Hard Luck
- Inadecuado: To fail "with flying colours"

3 Parameters

(Taken from the presentation of Juana Gallego –*EOI* Córdoba– 2014)

	1	2	3	4	5	6	7	8	9
Param1	BIEN	BIEN	BIEN	BIEN	SUF	BIEN	BIEN	SUF	BIEN
Param2	BIEN	BIEN	SUF	SUF	SUF	BIEN	SUF	SUF	INSF
Param3	BIEN	SUF	SUF	SUF	SUF	INSF	INSF	INSF	INSF
TOTAL	BIEN	BIEN	BIEN *	SUF *	SUF	SUF ★	INSF	INSF	INSF

5 Parameters

EXCELLENTE: 5 are excellent

BIEN: 5 are good

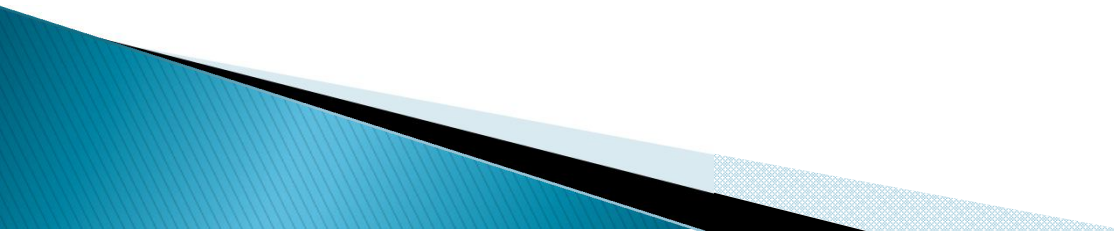**SUFICIENTE:**   Generally OK some errors
                     Nothing "insuficiente"

INSUFICIENTE: **<u>1 out of 5</u>** is "insuficiente"
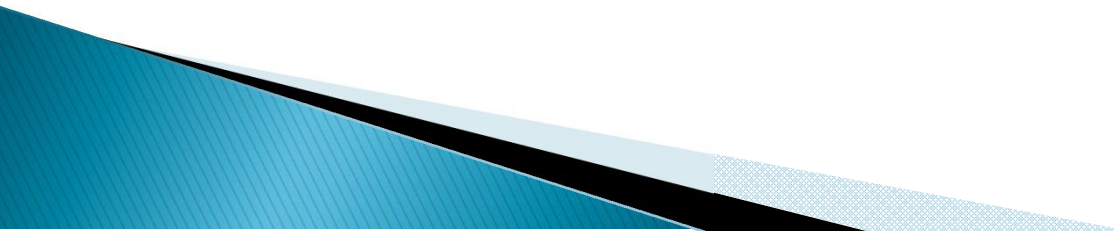   Some serious errors

INADECUADO: Clearly deficient/inadequate
    ◦   **<u>2 out of 5</u>** are "insuficientes"

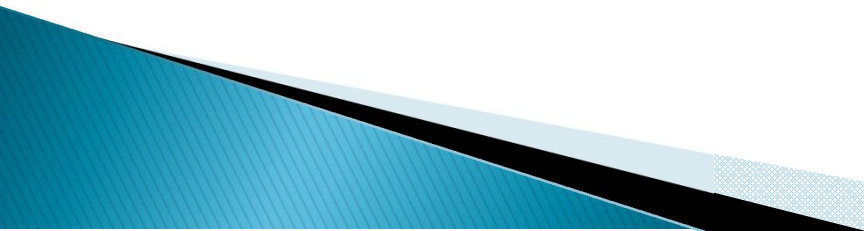# WHAT TO EXPECT

- 1- What is the task?
- 2- What is the appropriate format?
- 3- What register should be used here?
- 4- What functions are expected to be used?
- 5- What grammatical and lexical items are expected here?

AN EXAMPLE

▸ **It is your first time in London. Write an e-mail to your best friend talking about the city.**

▸ **1- Functions:** Describe

▸ **2- Format:** E-mail

▸ **3- Register:** Informal

▸ **4- Grammar:** Simple present, comparatives,…

▸ **5- Vocabulary:** Place, weather, feelings…

Grammar Checklist

- 1- Tenses
- 2- The Passive Voice
- 3- Modals and Modality
- 4- Conditionals
- 5- Coordination and Subordination
- 6- Adverbs and Adjectives
- 7- Emphatic Structures (Cleft/Inversion)
- 8- Verbal Structures (-ing, infinitive, …)
- 9- Articles
- 10- Prepositions

Vocabulary Checklist

- 1- Phrasal Verbs
- 2- Collocations
- 3- Idioms
- 4- Chunks
- 5- Sayings/Proverbs
- 6- Specific Vocabulary
- 7- Generic Vocabulary
- 8- Parts of Speech
- 9- Synonyms